

**Before the
Federal Communications Commission
Washington DC 20554**

Request for Waiver of Form 486)	
Filing Deadline for Our Lady of the)	Form 471 Number 792418
Valley Catholic School)	

Schools and Libraries Universal Service)	CC Docket No. 02-6 Support
Mechanism)	
)	

Request for Waiver

In accordance with Sections 54.719 through 54.721 of the Commission's Rules, Our Lady of the Valley Catholic School in Wasilla, Alaska, respectfully requests that the FCC waive their own deadline rules relating to the funding of the FY2011 E-rate application # 792418 in the instance of the following:

**Our Lady of the Valley Catholic School
Billed Entity Number: 16045852
Form 471 #: 859730**

Our Lady of the Valley Catholic School is a private school serving students in grade Kindergarten through 8th grade. In August of 2011, there was a turnover of staffing of the Principal and Administrative Assistant. The incoming Principal and Administrative Assistant unfortunately had no knowledge of the e-rate program or the deadlines that were in effect. In addition to inexperience personnel, we were forced to move locations when in May 2012, our existing lease was not renewed and so we did not receive a reminder letter that a Form 486 was due.

When the new administration of Our Lady of the Valley Catholic School discovered that the deadline of FCC Form 486 was past due, we immediately contacted USAC and our service provider to take quick actions in rectifying this oversight. We filed a Form 486 and also requested USAC update their database with regard to our new mailing address and contact information.

E-rate funds have greatly helped the school to be able to allocate more funds towards the school's curriculum for our students. We believe that this ministerial error resulted from a combination of events, the change in staff coinciding with our change in address, and we have taken steps to ensure that this does not happen again. We have updated our mailing information with USAC, have internal procedures in place for filing E-rate paperwork in the future, should staff change again, and respectfully request that the FCC waive the Form 486 filing deadline in the case of Form 471 Application # 792418.

Respectfully Submitted by

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